**WWF GEF Agency**

**Six Month Project Progress Report**

**Title (GEF ID)**

**Project Report information:**

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| **Report Author(s)** |  |
| **Report Completion Date** |  |
| **Reporting Period** |  |

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| --- | --- | --- |
| **1. General****Information** | **Agency Approval Date** |  |
| **Fiscal Year** |  |
| **2. Budget** | **Total Project Budget** |  |
| **Total GEF disbursement (USD)**  **through June 30 of the FY for project that has been in implementation for at least 1 FY**  |  |
| **Materialized Co-finance** |  |

**Project Contact information:**

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| --- | --- | --- |
| **Project Position** | **Name** | **E-mail** |
| Project Manager |  |  |
| M&E Officer |  |  |
| F&A Officer |  |  |
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**Instructions:**

The time period for this report is the first six months of the current project year. Please **submit the 6-month PPR** to the WWF GEF Project Manager within a month of the end of the reporting period. Please annex any supporting documents: workplan tracking (if applicable), meeting minutes, stakeholder consultation, photos, maps, reports, etc. You may erase gray text when submitting report.

### Outcomes and Impacts Achieved

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| Describe the key outcomes and impacts achieved during the six-month reporting period, using the AWP&B and Results Framework as a reference. Please note any major positive or negative effects on beneficiaries. Organize by component if feasible. |

### Summary of Major Challenges and Strengths

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| Describe the major challenges and strengths that hindered or enabled performance for the six-month reporting period.  |

### Progress, Challenges, and Outcomes of Stakeholder Engagement

### (Based on Stakeholder Engagement Plan (SEP) or equivalent included in the ProDoc)

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| Summarize progress, challenges, and/or outcomes of stakeholder engagement, including strategies taken to ensure gender and social inclusion. Please report for each group of stakeholders (e.g. Ips, LCs, local government, etc). identified in the SEP plus any others identified during implementation.  |

### Information on Progress on Gender-Responsive Measures

### (As documented at CEO Endorsement in the Gender Action Plan or Equivalent)

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| Please provide the completion dates for: the gender assessment or analysis and gender mainstreaming strategy/action plan (GEF-7).\_\_ /\_\_ / \_\_\_\_. Summarize progress, challenges, and/or outcomes of gender-responsive measures, gender-sensitive indicators and any intermediate gender results |

### Progress, Challenges, and Outcomes of Safeguards

### (Based on Environmental and Social Management Framework and any other safeguards documents included at CEO Endorsement)

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| Please discuss any new screenings that have been done for project activities and provide details on any newly identified risks and mitigation measures. Summarize progress, challenges, and implementation of safeguards plans. Please describe how awareness of grievance mechanisms is raised among stakeholders and report any grievances raised and their status towards resolution. |

### Knowledge Activities / Products

### (When Applicable, as Outlined in Knowledge Management approved at CEO Endorsement)

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| Please summarize progress on the implementation of the project’s KM approach approved at CEO endorsement/ Approval. List knowledge activities/products (including links) developed during this project year. |

### Implementation of Workplan and Budget

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| Please summarize whether the workplan was implemented to schedule. If not, why not? If applicable, please note if action plans from the previous reporting period were successful (see Section III). Describe any major over or underspends or shifts in budget.  |

### Lessons Learned

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| Describe key lessons that the project team learned and believe are important to share. Reflect on challenges, strengths and what has worked and not worked in relation to the project theory of change. |

### Adaptive Management

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| Please check all applicable modifications made to the project during this reporting period noting a description of the change, justification for the change and the date of No-Objection given by the WWF GEF Agency. If not applicable, please leave blank. Please see [guidance](https://www.thegef.org/sites/default/files/documents/GEF_Guidelines_Project_Program_Cycle_Policy_20200731.pdf) on definitions and procedures for Major and Minor Amendments. Note: it is recommended that all changes be discussed in advance with the GEF Program Manager.

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| **Category of change**  | **Description of the change**  | **Justification** | **Date of No-Objection by WWF GEF**  |
| **Major Amendments** |
| [ ] Project Scope |  |  |  |
| [ ]  Project Objective |  |  |  |
| [ ] >5% Increase in financing |  |  |  |
| **Minor Amendments** |
| [ ]  Results framework |  |  |  |
| [ ]  Components and cost |  |  |  |
| [ ] Institutional and implementation arrangements |  |  |  |
| [ ] Financial management |  |  |  |
| [ ] Implementation schedule |  |  |  |
| [ ]  Executing Entity |  |  |  |
| [ ] Executing Entity Category |  |  |  |
| [ ] Minor project objective change |  |  |  |
| [ ]  Safeguards |  |  |  |
| [ ]  Risk analysis |  |  |  |
| [ ]  Increase of GEF project financing up to 5% |  |  |  |
| [ ]  Co-financing |  |  |  |
| [ ]  Location of project activity |  |  |  |
| [ ]  Other: <fill in> |  |  |  |
|  |  |  |  |

For any *proposed* or *anticipated* changes to the project this coming year, please describe below what those changes would be (e.g., in the workplan or results framework) and provide justification. Note: It may be helpful to reference project lessons, challenges, strengths and/or the project theory of change.   |