**[Government Letter Head]**

[Date of Endorsement Letter]

To: [Name of Agency's GEF Executive Coordinator]

 [GEF Implementing Agency Name]

 [GEF Implementing Agency Address if available]

Subject: Endorsement for [Title of Project Proposal]

In my capacity as GEF Operational Focal Point for [country], I confirm that the above project proposal (a) is in accordance with my government’s national priorities [including, if available, the priorities identified in the National Adaptation Plan of Action and/or the National Capacity Self-Assessment,] , and our commitment to the relevant global environmental conventions; and (b) was discussed with relevant stakeholders, including the global environmental convention focal points.

I am pleased to endorse the preparation of the above project proposal with the support of the GEF Implementing Agency(ies) listed below. If approved, the preparation of the proposal will be supported by and the project executed by [to be termined if not selected yet / local - national - regional - global organization] [[1]](#footnote-1). I request the GEF Implementing Agency(ies) to provide a copy of the project document before it is submitted to the GEF Secretariat for CEO endorsement / Approval.

The total financing (from [ GEFTF, LDCF, SCCF]) being requested for this project is US$     , inclusive of project preparation grant (PPG), if any, and Agency fees for project cycle management services associated with the total GEF Project Financing. The financing requested for [country] is detailed in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Source of Funds** | **GEF Agency** | **Focal Area****Source** | **Amount (in US$)** |
|  |  |  | **GEF Project Financing** | **GEF Project Financing****Agency Fee** | **Project Preparation****Grant (PPG)** | **Project Preparation****Grant (PPG)****Agency Fee** | **Total** |
|  |  |  |       |       |       |       | 0 |
|  |  |  |       |       |       |       | 0 |
|  |  |  |       |       |       |       | 0 |
|  |  |  |       |       |       |       | 0 |
| **Total GEF Resources** | 0 | 0 | 0 | 0 | 0 |

[Where the source of funding is GEF Trust Fund only (i.e. excluding LDCF, SCCF) and the focal area falls under the STAR model, include the following]:

The STAR resources indicated above are being endorsed for the project listed above and submitted by the GEF Implementing Agency via the GEF Portal.

Sincerely,

[Name and signature of Operational Focal Point]

[Position/Title in Government]

Copy to (delete as necessary): Convention Focal Point for UNFCCC

 Convention Focal Point for UNCBD

 Convention Focal Point for UNCCD

 Convention Focal Point for Stockholm (POPs)

 Convention Focal Point for Minamata Convention

1. Subject to the capacity assessment carried out by the GEF Implementing Agency, as appropriate. [↑](#footnote-ref-1)