# Draft Project Steering Committee Composition and TOR

**Proposed Composition of Project Steering Committee**

|  |  |  |
| --- | --- | --- |
| **PSC Role** | **Organization** | **Title** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Draft PSC Responsibilities, for approval by PSC**

* PSC members will represent their institutions and the work led by their institutions that falls under the Project. They will remain up-to-date on progress, results, and challenges encountered by their executing teams, as well as other related work that could influence the Project.
* The PSC will facilitate a successful project execution and be responsible for providing input to project work planning, approving annual work plans and budgets, review and approval of key project outputs with OFPs when relevant, and make informed decisions regarding planning and development of actions during the project.
* The PSC will have virtual meetings on a quarterly basis.
* Prior to Project Progress Report (PPR) reporting and the creation of a new annual work plan, the PSC will annually reflect on the theory of change and results chains (if relevant) and will assess whether or not changes are needed to the Project’s strategies or activities.
* The PSC will also ensure that the project complies with operational minimum standards and safeguard requirements as determined by and in coordination with the WWF-GEF Project Agency.
* The PSC will discuss opportunities for adaptive management in the Project. Decisions about adaptive management will be made by the PSC.